



# POLÍTICA RAÍZEN

## POLÍTICA DE COMPRAS SUSTENTÁVEIS

### 1. INTRODUCTION

For Raízen, Sustainability is integrating environmental, social, and economic aspects anchored in robust governance that permeates the company's operations, continually seeking to deliver products and services associated with a value proposition.

In this way, this Policy merges the rules of conduct, ethical principles, and guidelines that guide the effective integration of sustainability for the acquisition of equipment, material, and services, to ensure their continuous provision to meet the needs of Raízen's different areas and guide business relationships with our suppliers.

Sustainable Purchasing is a material topic and part of our Strategic Sustainability Plan to ensure the evaluation of ESG criteria at the origin, contracting, and management of our raw materials, goods, and services.

This Policy, associated with the company's Code of Ethics and Conduct, ratifies sustainable performance and an ethical and transparent posture at every level of activity and business relationships.

### 2. GOAL

This policy aims to transparently communicate to Raízen's stakeholders its principles and guidelines that guide the effective integration of Sustainability into Procurement processes.

### 3. SCOPE

The Sustainable Purchasing Policy applies to all procurement conducted by Supplies and its supply chain of equipment, materials, and services.

### 4. TERMS AND DEFINITIONS

**Accommodations:** a set of spaces or buildings comprising a dormitory, bathroom facilities, canteen, living areas, and a place for washing and drying clothes, under the employer's responsibility, for the temporary accommodation of workers.

**Background Check:** checking information, such as restrictions, litigation, and media.

**Compliance:** to act according to a set of rules.

**ESG:** environmental, social, and governance, used to encompass the environmental, social, and governance practices of a company.

**GHG:** greenhouse gases.

**Supplier INDEX:** an internal indicator that includes the supplier's performance in delivery punctuality, quality, third-party risk management, and compliance with the safety scope and requirements (IQF and IDF).

**HSE:** health, safety, and environment.



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### 5. REFERENCE DOCUMENTS

- Raízen Code of Conduct
- General Accommodations Guide and Guidelines
- HSE Manual for Contractors
- Sustainability Policy

### 6. GUIDELINES

To continuously evolve in the incorporation of environmental, social, and governance aspects in Raízen's supply chain, we have defined some guidelines that establish the requirements and criteria aligned with our Code of Conduct, Business Principles, and Sustainability Policy:

- Ensure an adequate risk control and management process in the procurement process that is in line with the rules of Compliance, Raízen's Audit standards, and Sustainability aspects;
- Ensure the supplier approval process is in compliance, requiring all partners to present the mandatory documents during the process to assess the financial/economic, legal, labor, and socio-environmental requirements;
- Ensure the General Supply Conditions Agreement (TCG) is signed at the time of approval to legally protect Raízen and its suppliers;
- Require all suppliers are familiar and comply with Raízen's Code of Conduct, made available in the approval process, in competition processes, and on the Suppliers Portal, showing them the Ethics Channel, available at any time for possible reports;
- Monitor supplier performance with the appropriate assessment tools for each purchase category and respective associated socio-environmental risks;
- Develop and engage suppliers to address non-compliance issues and/or improve their performance by establishing and monitoring action plans;
- Require suppliers to carry out the processes following the safety standards in the HSE Manual for Contractors, conducting specific risk analyses and implementing measures that prevent accidents and ensure a safe work environment;
- Ensure that no supplier who has any indirect evidence of using child labor or slave labor is hired;
- Demand that suppliers guarantee adequate working environments and conditions for their employees that comply with labor obligations and the minimum working conditions under the Universal Declaration of Human Rights;
- Engage and develop suppliers to address the socio-environmental impacts generated by their activities through training, awareness-raising, and development programs;
- Encourage every link in our supply chain to act with respect as a basic principle, promoting equity among all people, increasingly fostering an inclusive and diverse environment;
- Encourage and foster the relationship with small and micro suppliers in our surrounding areas, generating opportunities for development and inclusion in the business;
- Encourage suppliers to take ownership of their procurement policy and code of conduct to engage their supply chain, extending the principles, standards, and requirements described in this Policy to their policy and their subcontractors;
- Foster the attainment of certifications and seals that recognize the best sustainability practices



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- conducted in business management;
- Promote the implementation of supply chain processes to ensure Raízen's Public Commitments for 2030 are achieved.

### 7. MATRIX OF CRITICAL SUSTAINABILITY CATEGORIES

The entire supplier base was categorized for the Sustainable Purchases structure to track and act on the socio-environmental risks of raw materials, inputs, and services, thus developing a socio-environmental risk matrix.

This helped to analyze the categories and classify them on the ESG aspects (intensive use of labor, operation with potential environmental impact, and impact on GHG emissions and on sugarcane productivity) and on the aspects of Supplies (degree of dependency, criticality in the production process, and spend category).

Based on this matrix, it is possible to classify which suppliers present a high, medium, or low level of socio-environmental criticality, directly reflecting the monitoring, level of approach, a proposal of actions, and the development on the subject together with our chain.

### 8. SUSTAINABLE PURCHASING PROCESS

Supplies is responsible for the acquisition of equipment, materials, and services used throughout Raízen's productive and non-productive processes and integrated into the Company's strategic management; we directly contribute to the evolution of the Public Commitments signed by Raízen for 2030: Climate Change, Human Rights, Ethics and Compliance, Relationship with Surrounding Areas, and Diversity and Inclusion. That keeps us anchored in some critical stages in the contracting process that aim to ensure compliance with all environmental, social, and governance requirements.

#### 8.1 APPROVAL

Suppliers must go through the approval process, a journey consisting of: Basic and Business Data, Financial Data, Signing the General Supply Conditions Agreement (TCG), Background Check, and Questionnaires on HSE, Sustainability, Anti-Bribery and Anti-Corruption, and Quality Management.

Passing the approval process does not guarantee that the supplier will be contracted. It is only the stage for becoming part of Raízen's supplier base, making them available for future consultations in Supplies' bidding processes.

#### 8.2 MINIMUM REQUIREMENTS FOR CONTRACTING

All suppliers must have the General Terms and Conditions (TCG) signed and/or supported by a specific legal contract.

Suppliers must observe and comply with all the requirements in the documentation referenced in the



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contracts, comply with the Code of Ethics and Conduct guidelines, and ensure productive and respectful relationships. They must be committed to fulfilling our public commitments and valuing cultural, ethnic, biological, social diversity, and other aspects, in addition to being attentive to all guidelines described in the HSE Manual for Contractors. All supplementary documents and public commitments can be found on the [Raízen](#) website.

The existence of accommodations for workers employed in the services provided to Raízen must be formally communicated, whether they are temporary or prepared proactively by the workers who needed a temporary change of residence. The accommodations are subject to audits to verify the minimum requirements, following Brazilian Regulatory Standards NR-31 and NR-24. Immediate correction will be required in the event of non-compliance. Otherwise, the supply contract will be terminated, and the applicable contractual and legal penalties will be imposed.

All guidelines can be found in the General Accommodations Guide and Guidelines on our [Supplier Portal](#).

### 8.3 CONSEQUENCE MANAGEMENT

- All active suppliers are monitored monthly on the contracted requirements, such as delivery time, quality, scope, and safety, which are reflected in the Supplier INDEX.
- Low performance results in follow-up meetings, creating action plans, charging fines per the contract, substitutions, and partial or total supplier blocks.
- The suppliers with the most satisfactory performance compete for recognition as the best suppliers of the crop through the criteria established in the RAIZ Partner Award, per the criteria on the [Supplier Portal](#).

**Note:** Failure to comply with the guidelines and conduct established in this Policy while a supplier are also grounds for action plans, substitutions, and supplier blocking.

## 9. RESPONSIBILITIES

- **Supplies:** Raízen's Supplies Department is responsible for developing, reviewing, implementing, and disseminating this Policy.
- **Suppliers:** guarantee the guidelines established by these documents and others referenced are observed and fulfilled.

## 10. POLICY VIOLATION

Any violation or non-compliance with the guidelines described in this or another Raízen document may be reported anonymously using the Ethics Channel:

- Via email: [canaldeetica@raizen.com](mailto:canaldeetica@raizen.com)
- Telephone: Brazil: 0800-772-4936 | Argentina: 0800-345-4327